

Colorado State University seeks applications and nominations for the position of Trades Maintenance Manager, which is an administrative professional position that reports to the Associate Director, Operations of Facilities Management. This position is located on our Fort Collins, Colorado campus.

**Minimum Qualifications:**

- Skilled journey level experience in one or more of the building trades. (Journey level expertise can be demonstrated through valid licensure or four years of experience as journey level HVAC, refrigeration, carpentry, locksmith, building automation controls technician, fire controls technician, or air balance technician.)
- Experience supervising multiple work units.
- Valid driver's license. State of Colorado driver's license required within 30 days of employment.
- Seven years of experience, including a minimum of three years in a supervisory and administrative role, directing skilled journey level building trades personnel involved in physical plant activities.

**Desired Qualifications:**

- Bachelor's degree in a relevant field of study.
- Experience with several of the functional areas.
- Knowledge of international building codes.
- Sustainability experience.
- Experience creating and maintaining a team environment.
- Demonstrated experience and success in development of productive relationships with clients and constituents, both internal and external to the University.
- Ability to communicate effectively both orally and in writing.
- Experience in higher education maintenance environment.
- Four years of experience in developing plans, objectives, and budgets; translating these into strategic objectives, and implementing them.
- Experience with computer usage in a modern management environment.

To apply, submit a resume plus cover letter summarizing your interest in the position and highlighting how you meet the qualifications for this position. Please email all required application materials in one PDF document and direct questions to [Erika.Borges@colostate.edu](mailto:Erika.Borges@colostate.edu). For full consideration, all required materials must be received no later than 5PM, MST, Monday, May 13, 2013. Contact information for professional references will be requested of semi-finalists later in the search process.

***For the comprehensive job description, please go to [www.operations.colostate.edu](http://www.operations.colostate.edu).*** CSU is an EO/EA/AA employer. Colorado State University conducts background checks on all final candidates.